

Circulation Limits, Loan Periods, Late Fines, and Related Charges

Circulation Limits

Circulation Limits: Resident and Non-Resident Card Holders

50 items per card, including but not exceeding:

15 movies (DVD or Blu-ray)

1 each special item (iPad, children's tablet, Metro Arts Pass, Parks Pass)

Circulation Limits: Temporary Card Holders

10 items per card, including but not exceeding:

4 movies (DVD or Blu-ray)

Circulation Limits: Institutional Card Holders

75 items per card, including but not exceeding:

15 movies (DVD or Blu-ray)

Loan Periods

Most materials may be checked out for up to 3 weeks, with the exception of:

- 1 week loan period: DVDs, Magazines, State Park Passes, iPads, children's tablets
- 8 week loan period: book club kits
- 90 minute loan period: laptops (in-library use only)
- Electronic materials: varies (automatically returned)
- Interlibrary loans: varies based on lending library

Most items may be renewed twice. Exceptions include book club kits, laptops, and Metro Arts Passes, which cannot be renewed. Requests for renewal of interlibrary loan materials must be made in advance and are determined by the lending library.

Late Fines

The West Fargo Public Library does not charge late fines with the exception of iPads and children's tablets. Late fine for iPads and children's tablets is \$5.00 per day.

Related Charges:

Library Card Charges:

Resident, Temporary, and Institutional cards	no charge
Non-resident Library Card	\$5.00 / year
Replacement of damaged card	no charge
Replacement of lost card	\$1.00

Replacement Charges:

Replacement charges for items lost or damaged will vary with the cost of the item.

Copier/Printer Charges:

Copier/Printer fee – black and white, per page	\$0.10
Copier/Printer fee – color, per page	\$0.50

Fax Charges:

Out-going faxes, per page	\$1.00
In-coming faxes, per page	\$1.00